

**PINCONNING AREA SCHOOLS
BOARD OF EDUCATION
Organizational Meeting
January 11, 2021**

The regular meeting of the Board of Education of Pinconning Area Schools was held virtually via Google Meet on Tuesday, January 11, 2021. Public viewing was available via YouTube stream. Request for public comment was posted in advance.

Superintendent Mike Vieau called the meeting to order at 7:00 p.m.

Superintendent Mike Vieau led the Pledge of Allegiance.

Members present: Linda Anderson, Tom Boetefuer, Mark Coutcher, Brad Dubay, Chris Rabish, Paul Pomaville, Nicole Jones

Superintendent Mike Vieau called for nominations for the Office of Board President.

Moved by Nicole Jones that Mark Coutcher be nominated as President.

Moved by Chris Rabish, supported by Jones that nominations for President be closed. Voice vote: Motion carried (7-0).

Motion for Mark Coutcher for President: Roll Call: Anderson – yes, Boetefuer – yes, Jones – yes, Coutcher– yes, Pomaville – yes, Rabish – yes, Dubay – yes. Motion carried (7-0).

Mark Coutcher declared elected Board President.

Moved by Linda Anderson that Nicole Jones be nominated as Vice President.

Moved by Chris Rabish, supported by Jones that nominations for Vice President be closed. Voice vote: Motion carried (7-0).

Motion for Nicole Jones as Vice President. Roll Call: Anderson – yes, Boetefuer – yes, Jones – yes, Coutcher– yes, Pomaville – yes, Rabish – yes, Dubay – yes. Motion carried (7-0).

Nicole Jones declared elected Board Vice President.

Moved by Nicole Jones that Linda Anderson be nominated as Secretary.

Moved by Chris Rabish, supported by Nicole Jones that nominations for Secretary be closed. Voice vote: Motion carried (7-0).

Motion for Linda Anderson as Secretary. Roll Call: Anderson – yes, Boetefuer – yes, Jones – yes, Coutcher– yes, Pomaville – yes, Rabish – yes, Dubay – yes. Motion carried (7-0).

Linda Anderson declared elected Board Secretary.

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Moved by Nicole Jones, that Tom Boetefuer be nominated as Treasurer.

Moved by Chris Rabish, supported by Nicole Jones, that nominations for Treasurer be closed. Voice vote: Motion Carried (7-0).

Motion for Tom Boetefuer as Treasurer. Roll Call: Anderson – yes, Boetefuer – yes, Jones – yes, Coutcher– yes, Pomaville – yes, Rabish – yes, Dubay – yes. Motion carried (7-0).

Tom Boetefuer declared elected Board Treasurer.

Moved by Tom Boetefuer to add to the Non-Consent Agenda, item D, Approve Letter of Agreement with all bargaining units – COVID EPSLA Extension 2020-2021

Moved by Tom Boetefuer, supported by Nicole Jones, to approve the agenda as amended. Voice vote: Motion carried (7-0).

There were no community comments.

Superintendent Mike Vieau honored Robert Huber in the Spartan Spotlight.

Moved by Tom Boetefuer, supported by Nicole Jones, to approve the consent agenda:

- A. Minutes of regular meeting December 8, 2021;
- B. Treasurer's report in the amount of \$978,196.57;
- C. Contract Renewal for Non Affiliated Personnel & GSRP Teachers;
- D. Designate Thrun Law Firm as Legal Counsel;
- E. Depositories of General Fund, Food Service, Bond Debt Service, Student Activities, Athletic Fund, and Capital Projects are held at Independent Bank and Individual Building Petty Cash accounts are held at TCF Bank;
- F. Signature Authorizations: Board Secretary and Treasurer sign all school district checks including the: General Fund (ie: Payroll & Accounts Payable), Food Service, Bond Debt Service, Capital Projects, and Student Activities/Athletic Fund Accounts. Board President sign checks in the absence of either the Secretary or Treasurer. Superintendent, Business Director, and Superintendent Secretary sign checks in the absence of any of the Board Secretary, Treasurer or President. High School Principal, Assistant High School Principal, Athletic Director, and Middle School Principal can sign Student Activities/Athletic Fund. Superintendent, Business Director, Superintendent Secretary, Building Principal, and Building Assistant Principal can sign Building Petty Cash Checks. Checks over \$500 should have two signatures. Superintendent, Business Director, Superintendent Secretary, and Business Assistant authorized to transfer funds between and among the various funds and accounts of the school district. Superintendent, Business Director, and a Superintendent's Designee signs contracts, agreements, and purchase orders. Superintendent, Business Director, Accountant, Superintendent Secretary, Business Assistant and Activity/Athletic Secretary has to access to Activity/Athletic Fund for banking.;

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- G. Resignation of Pamela Murphy as MS/HS Special Education Teacher effective 1-15-2021;
- H. Approve Employment of Shae Krogulski, MS/HS Cook.

Roll Call: Anderson – yes, Boetefuer – yes, Jones – yes, Coutcher– yes, Pomaville – yes, Rabish – yes, Dubai – yes. Motion carried (7-0).

Mike Vieau, Superintendent of Schools, discussed School Calendar, with face to face instruction returning Monday, January 11, 2021 pending any additional orders from MDHHS, the School District will not be following the CDC guidelines but to continue following the 14 day quarantine guidelines for Staff & Students set by the Bay County Health Department due to the high COVID numbers still in Bay County; Budget Committee met over break, reviewing staffing issues, federal COVID dollars, capital projects, and nonaffiliated contracts; Robert Huber, Thrun Law Firm is retiring after 20 years as our School Attorney with Roy Henley will be his replacement; Currently seeking to fill a Special Education Teacher position and a full time night custodian at the High School/Middle School.

Administrators had an opportunity to present reports. Duane VanDrese, Middle/High School Assistant Principal, reported that beginning January 16, 2021 winter sports athletes can begin coming together to practice, with first competition January 26, 2021. If restrictions are lifted for spectators, the goal is to provide 2 in person spectators per athlete and to potentially stream the games. Christine Schwerin, Linwood Elementary Principal, reported that she was reporting on Title 1 amendments to be submitted by January 15, 2021. English Language Learners testing opens January 27, 2021. Kyle Woodruff, Middle/High School reported that the SEA trip to Spain had been cancelled. Failure rates in on or more of classes per Student is higher than normal due to Remote Learning, 24% High School, 29% Middle School. Policy committee will meet at a later date to provide a policy for students that are failing.

Mark Coutcher provided a report for the Budget Committee which met on December 21, 2020.

President Mark Coutcher asked for members to provide input on Committee preferences before the next meeting.

Moved by Nicole Jones supported by Chris Rabish, to approve the first reading of the 2021-22 Curriculum Guide as presented.

Roll Call: Anderson – yes, Boetefuer – yes, Jones – yes, Coutcher– yes, Pomaville – yes, Rabish – yes, Dubai – yes. Motion carried (7-0).

Moved by Nicole Jones supported by Chris Rabish, to approve the bids from Master Electric not to exceed \$17,054.85 and Sehi not to exceed \$88,595.00 with both contingent on being approved for E-Rate funding.

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Roll Call: Anderson – yes, Boetefuer – yes, Jones – yes, Coutcher– yes, Pomaville – yes, Rabish – yes, Dubay – yes. Motion carried (7-0).

Discussion Items: Board Members will use PASD emails. Death Notice of former PASD Teacher and PASD & BAISD Board of Education Member, William Karboski.

Moved by Paul Pomaville, supported by Linda Anderson, to adjourn. Voice Vote: Motion Carried (7-0).

Meeting adjourned at 8:01 p.m.

APPROVED

Linda Anderson, Board Secretary