

Pinconning Area Schools Request to Address the Board of Education

Name: _____ Date: _____
(print first and last name)

Address: _____
(street address) (City) (Zip)

Phone: (____) _____ Email _____

The topic I would like to discuss is:

Please note: The Board welcomes citizens' comments. If a complaint is made at a Board meeting, the complaint shall be made in accordance with Board Policy BCBI, the Open Meetings Act, and the Family Educational Right to Privacy Act (FERPA). Citizens should refrain from naming or referring to specific individuals when addressing the Board.

I **DO NOT** request a follow up letter/call.

I **DO** request a follow up letter/call

Note: Every effort will be made to respond to your request within 10 business days.

*****FOR BOARD USE ONLY*****

Date of Contact: _____

Person Responding to Request: _____

Action Taken: _____

Action satisfactory at this time Recommend follow up in: _____